

## **Bel-Aire Estates Home Owners Association Board Meeting Minutes**

TYPE OF MEETING: Board Meeting

DATE AND LOCATION: Wednesday, March 2, 2016  
Missy Wiggs House

BOARD MEMBERS IN ATTENDANCE: Richard Warshaw  
Richard Lewis  
Missy Wiggs  
Carl Brockmeyer

BOARD MEMBERS ABSENT: Janet Buchner

OTHER ATTENDEES: Judi Warkentin-Bookkeeper

MEETING CALLED TO ORDER The meeting was called to order at 6:45 PM

REVIEW AND APPROVAL OF MINUTES Prior board meeting minutes of 1/7 and 1/21 Annual Meetings were approved

### Discussion

1. Recurring Business
  - a. Introduction of new board member Carl Brockmeyer
  - b. HOA board officer discussion. Board members to remain in current position
  - c. Bookkeeping discussion
    - i. YTD financials
    - ii. Maturity of CD at bank and options for new CD to be explored
    - iii. Katie to be removed from bank authority and Carl Brockmeyer to be placed on accounts with R. Warshaw
  - d. Outstanding fines/liens/letters discussion
    - i. Several letters (6) going out to homeowners for unpaid HOA dues with fines forthcoming
    - ii. Discussion of one homeowner with outstanding fine and timeline to turn over to attorney
  
2. General Business
  - a. R. Warshaw to get 3 bids for 2016 greenbelt maintenance
  - b. Discussion by Carl regarding:
    - i. Greenbelt Xeriscaping
    - ii. Repairing/repaving of HOA roads
    - iii. Damaged mail boxes with Carl to draft letter and broken home lighting issues
    - iv. Curb painting at monuments

- c. Homeowner at 4133 Elkhart new construction approval by board
- d. Executive session additional updates
- e. Discussed & approved (1) homeowner for external home repairs (back deck)

3. Other Business

- a. Any additional open issues

DATE FOR NEXT MEETING

The next meeting of the board has not been scheduled.

ADJOURNEMENT

The meeting was adjourned at 9:00 PM.